

**GENERAL PLAN UPDATE
INFRASTRUCTURE & SERVICES SUBCOMMITTEE**

**October 10, 2002
Public Services Building – Conference Rooms 2 & 3**

MINUTES

MEMBERS PRESENT:	Arthur Garcia	Steve Palma
	Michael Spethman	Bill Tripp
	Al Gore	Mary Jo Buettner
	Bob Strahl	

MEMBERS ABSENT: (excused)	Marco Polo Cortez	John Liken
	Rafael Munoz (excused)	Joanne Clayton

STAFF PRESENT: Manager	Ed Batchelder, General Plan Update Project
	Mark Stephens, Principal Planner
	Dan Forster, Growth Management Coordinator
	Perla Selner,

1. CALL TO ORDER

This being the Subcommittee's first meeting, and with no elected officers, Arthur Garcia (GMOC Chair) called the meeting to order at 6:15 p.m.

2. INTRODUCTIONS

Members and staff introduced themselves and briefly stated what they hope they can accomplish in the General Plan Update process through the Subcommittee.

3. REVIEW OPERATIONAL GUIDELINES

General Plan Project Manager Ed Batchelder went over the Infrastructure & Services Subcommittee Operational Guidelines, describing structure and membership, general functions and duties, terms of service and attendance, and operation of meetings.

4. MEETING CALENDAR

A draft schedule of meetings prepared by staff was given to the members. Dates of the next three meetings are: November 14, 2002, December 12, 2002 and January 9, 2003.

5. GPU WORK PROGRAM AND SUBCOMMITTEE PROCESS

Ed Batchelder reviewed the topics for future discussion. He indicated that the Agenda for the November 14 meeting will include an overview of

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mandatory and elective General Plan Elements; and identification and discussion of local, subregional, and regional issues which will focus on the public input from “visioneering” and other current sources. Ed also indicated that the Agenda for the December 12 meeting would

include discussion on the interrelationship of public facilities and service provision to other aspects of the General Plan and the development of an overall vision, key goals and objectives for the GP Update. Moreover, Dan Forster informed the group that the Schools Task Force would be added/linked to the Public Facilities & Service Analysis.

Handouts containing an overview of the General Plan, the existing General Plan Public Facilities Element, and a chapter from "Guide to California Planning were" made available to the members.

6. SELECTION OF CHAIR AND VICE CHAIR

Due to incomplete attendance, Subcommittee members agreed to postpone the selection of Chair and Vice Chair to the next meeting to give all members the opportunity to vote. Dan Forster noted that the GMOC currently has two vacancies (Developer representative, and Business representative) and staff is working to expeditiously fill these positions.

7. SELECTION OF REPRESENTATIVE TO GPU STEERING COMMITTEE

Acting Chair Garcia asked for volunteers, and Bill Tripp volunteered to be the Subcommittee's representative to the GPU Steering Committee. All members present were in agreement.

8. ADJOURNMENT

Acting Chair Garcia adjourned the meeting at 7:40p.m. until the next meeting on November 14, 2002, in Conference Rooms 2 & 3 at 6:00p.m.

Recorded by,

Perla Selner
Acting GPU Secretary